

**LESSON PLAN FOR ACADEMIC SESSION (2021-22) EVEN SEM.**

**DEPARTMENT OF POLITICAL SCIENCE**

Name of assistant professor- Suman Lata

M.A 1ST YEAR  
PUBLIC ADMINISTRATION

1<sup>ST</sup> week :

What is bureaucracy.  
Type and role of bureaucracy.  
Open class discussion.

2<sup>nd</sup> week:

The concept of the bureaucracy reference to the views of max weber, karl marx, mosca and michels.  
Class test.

3<sup>rd</sup> week:

Civil servant minister relationship.  
Budget meaning and definition.  
Budget functions.  
Open class discussion.

4<sup>th</sup> week:

Various type of budget.  
Important principles of the budget.  
Budgetary process in india.  
Performance budgeting and zero base budgeting.  
Assignment.

5<sup>th</sup> week:

Legislative and administrative control over finance (India and UK).

Administrative culture.  
Presentation.

6<sup>th</sup> week:

Administrative corruption.  
Open class discussion.  
Class test.

7<sup>th</sup> week:

Administrative reform in india.  
Right to information.  
Class test.

8<sup>th</sup> week:

Administrative culture.  
Indian model of ombudsman: lokpal and lokayukta.  
Open class discussion.

9<sup>th</sup> week:

Administrative corruption.  
Lokayukta in states.  
Assignment.

10<sup>th</sup> week:

Panchayati raj in india.  
Revision.

11<sup>th</sup> week:

Challenges of development impact of liberalization on public  
administration.  
Indian model of ombudsman: lokpal and  
Presentation. discussion.

12<sup>th</sup> week:

Administrative corruption.  
First unit Revision.  
Class test.

13<sup>th</sup> week :

Administrative culture.  
Second unit Revision.  
Open class discussion.

14<sup>th</sup> week:

Open class discussion.

Third and fourth unit revision.  
Presentation and class test.