

**DGC Gurugram**  
**Admission 2023-24**  
**Important Instructions**

**Physical verification of candidates admitted through the first merit list will start from Monday i.e 17.07.23.**

List of Documents (self-attested photocopy) to be submitted by the applicants for admission 2023-24 within 10 days after fee submission. Please bring all documents in original also for verification:

- Print out of the admission form
- Photocopy of fee receipt
- 02 Passport size photograph
- 10th Mark sheet(02 photocopy)
- 12th Mark sheet(02 photocopy)
- Original Migration Certificate (required in case of other than Haryana School Education Board)
- Original Character Certificate
- Resident of Haryana Certificate, if applicable
- Photocopy of family id
- Aadhar Card of the candidate
- Photocopy of bank passbook of student
- Original Gap Year Undertaking/Affidavit, if applicable
- Anti Ragging Certificate
- Undertaking

**Weightage Supporting Documents(self-attested photocopy), if applicable**

- NCC 'B' Certificate
- NSS Certificate
- Bharat Scouts & Guides Certificate awarded by the President of India
- Sports Certificate

**Reservation Documents( self attested photocopy), if applicable**

- Reserved Category Certificate(SC/DSC/BC-A/BC-B/EWS/ Physically Handicap certificate)
- Income Certificate is required for claiming benefits under various categories viz. EWS/BC etc.
- Ex-serviceman and their ward's quota certificate

## **UNDERTAKING**

**I declare that I am applying for admission with the consent of my parents/guardian and that the particulars given above are correct. I have read the College/institute prospectus for the session 2022-2023 as well as the admission requirements as laid down by the University for the Course. I agree to abide by the rules and regulations given therein. I further declare that I shall submit myself to disciplinary jurisdiction of the Principal/Director of the College/Institute. The Vice-Chancellor and the other authorities of the University who may be vested with the power to exercise discipline under the Act, the Statutes, the Ordinances and Rules framed by the University in the regard. I understand that my admission if made by the College/Institute is provisional and will be subject to confirmation by the university in case my admission is cancelled by the University I shall have no claim for refund of fees paid by me to the College/Institute or the University.**

**I also know that for becoming eligible to appear in the final annual/semester examination, the need to secure at least 65% attendance in all subjects.**

**I undertake that I shall not indulge in any act of ragging otherwise my admission to the College/Institute shall stand cancelled and disciplinary proceeding be initiated against me.**

**Signature of Parent/ Guardian**

**Signature of Student**

**SELF DECLARATION**

(Self-Declaration to be submitted by students against ragging at the time of admission)

1. I, \_\_\_\_\_ (Full Name of the Student with admission/ registration/ enrollment No.) S/o, D/o Mr./Mrs./Ms. \_\_\_\_\_ having been admitted to \_\_\_\_\_ (name of the institution) \_\_\_\_\_ have carefully read "THE HARYANA PROHIBITION OF RAGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012" and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
  - (a) I will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Student

Name: