D.G.C GURUGRAM

INSTRUCTION FOR Of 2nd and 3rd YEAR STUDENTS ADMISSION
Session- 2024-25

Link of admission for 2nd year students (UG/PG)	https://admissions.highereduhry.ac.in/StudentLogin
Link of admission for 3rd year student	https://erp.highereduhry.ac.in/UserLogin.aspx

1. Click on the portal link provided above for fee payment and **login with user id and password (link detail for fee payment login provided in page 2 of this instruction manual).**
2. **User Id is the same as the registration number of the student.**
3. **Password is the same as last year. In case the student did not update their password then the password is the student name in lowercase without any space.(you can also recover password using forgot password option)**
4. After login, the portal will redirect to the student dashboard.
5. In the student basic info tab, students are directed to cross-check their basic details if there is any discrepancy in their personal details or subject combination, then immediately report to the respective clerks **before fee payment**. In case you are not able to find your Registration No., contact your Class In-Charges or Mentors.
6. After that click on the pay fee option and submit the fee.
7. Portal shall be opened for admissions from 08.07.2024 to 30.07.2024 without late fee. From that 01.08.2024 onwards, admission with late fees as proposed under:
A. Late fee from 01.08.2024 to 07.08.2024=Rs. 100/-
B. From 08.08.2024 to 14.08.2024 =Rs. 100/- + additional Rs. 100/- per day
8. All the students have to **fill out the admission form (attached below)** along with the following documents:
a) Fee receipt generated from the portal
b) Copy of Last year DMC

Note-Fill the Anti ragging form online using QR code given on the next page and show a screenshot to the university seat clerk.

All students are required to submit the complete set of documents in Office within one week of fee payment.

Sr. No.	Course Name	University Seat Clerk(Mr.,Mrs,.Sh.,Smt)
1	BA Pass	Shashi Krishan Preetam
2	BCom Pass	Preeti Sharma
3	BSc Non Medical and Medical	Dharmender
4	BCA/BBA/B.Com Hons/BSc Biotech	Sushma
5	All UG Hons and PG Classes	Sunita Gupta

Link to Access The Fee Payment Login Details

🖻 Fee Payment Login Details 2024-25

Anti-Ragging Undertaking & Compliance Submission

https://www.antiragging.in/affidavit_affiliated_form.php

The QR Code for student undertaking and compliance submission are as under:-

 College Name- Dronacharya Government College, Gurugram (C-28393)
College Principal's /Director Name- Mr. Ghanshyam Dass
College Phone Number - 9990714262
Nearest Police Station - City Thana, Gurgaon
Anti-Ragging Toll Free Number-18001805522

DRONACHARYA GOVT. COLLEGE, GURUGRAM

Provisional Admission form for the session 2024-25 (for Old Students)

Course ……………   **Sem: ……………..**

for office use	
College roll no.	
Challan No.	
Date	
Amount	

Student Signature

(To be filled by the candidate)

Applicant name	
Father's Name	
Mother's Name	
Gurugram university registration.	

Date of Birth.		Gender :	
Category(Gen/BC-A/BC-B/SC)		Gap year (if any)	

SUBJECT DETAILS

1		4	
2		5	
3		6	

ADDRESS DETAILS

House no :			
District		State	
Pin code		Email.Id:	
Mobile No.		Aadhar No.	
Bank A/C No.		Name of the Bank	
IFSC Code			

Previous Academic Record

course/semester	Year/Session	College Roll No	University Roll no.	Result(Pass/Re-Appear)

Signature of candidate   **Signature of clerk**   **Principal**